



Prenatal & Maternal Care Center

HEAD NURSE & CLINICAL MANAGER

JOB POSTING/POSITION DESCRIPTION

Womankind has an immediate opening for an OH-licensed RN to serve as Head Nurse & Clinical Manager. Since 1975, Womankind walks with women along the journey of pregnancy and beyond by providing free prenatal care, personal support, and social services in a caring and nonjudgmental environment.

Responsibilities:

- Directing all medical-related tasks and responsibilities needed to continue our 49-year history of providing free prenatal care to women seeking our support through the first two trimesters of their pregnancies
- Managing volunteer staff of medical professionals weekly
- Working collaboratively with Womankind's volunteer Medical Director

Requirements:

- 5+ years OB-experience and phlebotomy skills
- Previous experience managing a team preferred
- Microsoft Outlook comfortable, minimum Excel and Word literacy
- Agrees to work guided by Womankind philosophy
- High-level communication, organization, and leadership skills
- Must be a team player
- Able and willing to work with an interdisciplinary approach related to all work tasks and plans of care for every patient

Hours:

- Monday Clinic hours provide for late start at 1pm, finish when done seeing patients, typically by 7pm
- Tuesday-Friday hours between 9am-4pm
- Full time or 30 hours per week part time, negotiable
- Job is an in-office position

If interested, please send a cover letter and resume to Mary Ann Meitin, Executive Director at mameitin@womankind-cleveland.org.



DIRECTOR OF SOCIAL WORK AND SUPPORT SERVICES JOB POSTING/POSITION DESCRIPTION

Womankind has an opening for an OH CSWMFT-approved Licensed Social Worker (LSW or LISW) to serve as Director of Social Work and Support Services. Founded in 1975, Womankind's mission is to walk with women along the journey of pregnancy and beyond by providing free prenatal care, personal support, and social services in a caring and nonjudgmental environment.

Responsibilities:

- Develop, implement, and evaluate Womankind's client support programs
- Provide counseling, education, case management, and advocacy services to clients
- Conduct BioPsychoSocial (BPS) Assessments as part of the client intake process
- Coordinate client care plans with nursing staff to provide comprehensive, integrated health care and supportive services to our prenatal patients
- Provide feedback/education on professional standards, ethics, best practices, and data on Womankind programs
- Research community resources appropriate to the client population and regularly update resource information
- Serve clients in a compassionate, professional, and non-judgmental manner

Minimum Requirements:

- Bachelor's Degree in Social Work (BSW or equivalent) – LSW; Master's Degree Preferred – LISW
- Three-plus years of experience in a community/mental health or related setting
- License must be active in the state of Ohio and in good standing
- Agrees to work guided by Womankind Philosophy
- Two to three references upon request

Hours:

- Part-time 30 hours per week, negotiable
- Monday Patient Clinic: 3 pm - 7 pm (Required for this position)
- Daily office hours between 9 am - 4 pm
- Job is an in-office position

If interested, please send a cover letter, resume, and references to Mary Ann Meitin, Executive Director at mameitin@womankind-cleveland.org.