

Business Volunteers Unlimited is pleased to announce a Fellow Opportunity with *Destination Cleveland*

ABOUT DESTINATION CLEVELAND

Destination Cleveland is the non-profit destination marketing and management organization for Cuyahoga County. Our primary job: We spend every day helping more people discover the real Cleveland. As unapologetic promoters of Cleveland, we work to fulfill our mission to stimulate economic growth by attracting people and connecting them to experiences that illustrate Cleveland's diversity, creativity, and contagious passion.

FELLOW OPPORTUNITY

Destination Cleveland is looking for a fellow to help create and launch a sustainable volunteer program. Work with the Convention Services team and all departments to understand needs and establish overall goals and objectives for the program.

Volunteer Program Role

- Work directly with Convention Services team
- Generate volunteer recruitment and retention tools that will attract, engage, and acknowledge our volunteers.
- Develop orientation/training program and materials to ensure volunteers are knowledgeable and prepared for any volunteer assignment.
- Update existing documents such as volunteer SOP and volunteer handbook.
- Assess past volunteer management platform and decide if still the best tool or recommend transition to a new one and lead transition.
- Establish avenues for ongoing recruitment and generate ideas for volunteer retention.

TERM

500 hours during 2023 (hybrid)
October– December

LOCATION

- Office is located at:
334 Euclid Ave
Cleveland, OH 44114

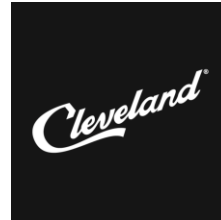
STIPEND

\$10,000

QUALIFICATIONS

The ideal candidate will have significant professional experience in Project Management. Experience in nonprofits and having a technical background is a plus.

To be considered for this opportunity and to request application materials, please contact



Sarah Castle (scastle@bvuvolunteers.org)

The BVU Fellows Program matches the talents of highly skilled professionals with local nonprofits to engage in a transformative project that benefits the community.

For more information, visit our webpage:

[BVU](#)